



BUREAU OF INDIAN STANDARDS

(Department of Consumer Affairs)
Ministry of Consumer Affairs, Food & Public Distribution Govt of India)
Manak Bhavan, 9 Bahadur Shah Zafar Marg, New Delhi- 110002



CALL LETTER FOR ONLINE EXAMINATION FOR RECRUITMENT OF VARIOUS POSTS

ROLL NO.: 401000283
PASSWORD : 79128049
DATE OF BIRTH : 29/03/01
POST : ASSISTANT SECTION OFFICER
CATEGORY: UR
NAME AND ADDRESS :
VAIDEHI SHARMA
171 BALAVANT NAGAR

REGISTRATION NO.: 429198670
VENUE CODE: 11104
VENUE OF EXAMINATION:
ION DIGITAL ZONE IDZ TRINITY 1
SHRI JAIRAM EDUCATION SOCIETY
KOKTA BYPASS ROAD TRINITY INST
OF TECH.& RESEARCH RAISEN ROAD
BHOPAL MP 462021

GUNA
MADHYA PRADESH 473001

DATE OF EXAMINATION: 19/11/24 Tuesday
REPORTING TIME : 07:30 AM

PLEASE AFFIX YOUR
RECENT PASSPORT
SIZE COLOUR
PHOTOGRAPH & SIGN
ACROSS



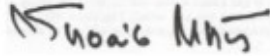
Madam / Sir,

With reference to your Application for the above recruitment, you are hereby admitted provisionally to the online examination on the date and time at the venue mentioned above. **Please bring this Call Letter with your recent photograph affixed thereon, currently valid Photo identity proof in original and a photocopy of the same ID proof which you bring in original - THIS IS ESSENTIAL. Please hand over this call-letter along with photocopy of photo identity proof duly stapled together to the invigilator. Currently valid photo identity proof may be PAN Card/Passport/Permanent Driving Licence/Voter's Card/Bank Passbook with photograph/Photo Identity proof issued by a Gazetted Officer on official letterhead alongwith photograph/Photo Identity proof issued by a People's Representative on official letterhead alongwith photograph/Valid recent Identity Card issued by a recognized College/University/Aadhaar Card/E-Aadhaar Card with a photograph/Employee ID/Bar Council Identity card with photograph. Please Note - Ration Card and Learner's Driving License will NOT be accepted as valid ID proof for this purpose.** You must report at the examination venue 15 minutes before the reporting time as printed on this call-letter. Candidates reporting later than the time mentioned above will not be allowed to appear for the online examination. The candidates will not be allowed to leave the examination hall without the permission of the test administrator.

Handwriting Sample (to be copied from screen as instructed)

I have brought and attached my _____ (Aadhar/ PAN/ DL etc.) ID with number _____

Left Thumb Impression (in the presence of the invigilator at the time of examination) (You must bring your own ink stamp pad for this purpose)	Candidate's Signature (To be signed in the presence of the invigilator at the time of examination)	Invigilator's Signature (Candidate's signature and left thumb impression obtained in my presence and photograph verified by me)


Director (Establishment)

IMPORTANT: Your photograph affixed on the call letter should match the one uploaded in the online application form, failing which you may not be allowed to appear for the examination. Registration at the exam venue will be done by photo and biometric capture. Photo captured will be matched with the photo uploaded by you in the application (as printed in the call letter). You must NOT change your appearance from the photo uploaded by you. Your signature should tally with the signature uploaded. In case of discrepancy, you will not be allowed to appear for the examination. Late comers will not be allowed to take the test.

Candidates coming without stipulated currently valid photo ID card **in original** (bearing exactly same name as given above) and photocopy of the same ID proof stapled with the call letter will not be allowed to take the test. Photo ID should be valid as on the day of exam.

The examination will be conducted online. You will be required to enter USER ID and Password to enter the On-Line exam site. Please ensure that your name and other details which will subsequently appear on the screen are correct. Disclosure of User ID & Password to third party shall be at the risk & responsibility of the candidate.

➤ Please print and read the attached instructions from next page carefully.

INSTRUCTIONS

1. The examination will be conducted online. You will be required to enter Login ID and Password to enter the On-Line exam site. Please ensure that your Name and other details which will subsequently appear on the screen, are correct. You must maintain secrecy of the username & password.
2. **You are required to bring this call letter along with photo affixed thereon and currently valid photo identity proof in original and photocopy of the photo identity proof. Please note that your name as appearing on the call letter (provided by you during the process of registration) should exactly match the name as appearing on the photo identity proof. Female candidates who have changed first/last/middle name post marriage must take special note of this. If there is any mismatch between the name indicated in the Call Letter and Photo Identity Proof you will not be allowed to appear for the exam. Candidates who have changed their name will be allowed only if they produce Gazette notification/their marriage certificate/affidavit in support of the change.**
3. A handout giving information about the examination is available on the website of the BIS. Please download the handout and study it carefully.
4. Candidates should put their Left Thumb Impression clearly and sign in the respective space provided on the call-letter in the presence of the invigilator.
5. Biometric data (thumb impression) and photograph will be captured at the examination venue i.e. before the start of examination. Decision of the Biometric data verification authority with regard to its status (matched or mismatched) shall be final and binding upon the candidates. **Refusal to participate in the process of biometric data capturing / verification on any occasion may lead to cancellation of candidature.** With regards to the same, please note the following :
 - (a) If fingers are coated (stamped ink/mehndi/coloured...etc), ensure to thoroughly wash them so that coating is completely removed before the examination day.
 - (b) If fingers are dirty or dusty, ensure to wash them and dry them before the thumb impression (biometric) is captured.
 - (c) Ensure fingers of both hands are dry. If fingers are moist, wipe each finger to dry them.
 - (d) If the primary finger (thumb) to be captured is injured/damaged, immediately notify the concerned authority in the test centre.
(Any failure to observe these points will result in non-admittance for the examination).
6. You must bring a ball point pen and ink stamp pad with you.
7. You are called for the on-line examination **without verifying** your personal details viz. age, qualification, category (SC/ST/OBC non creamy/EWS), Ex-serviceman, PWBD etc. with your certificates. Candidates should ensure and satisfy before appearing for online examination that all the eligibility criteria as notified in the advertisement are fulfilled.
8. **Your responses (answers) will be analysed with other candidates to detect patterns of similarity of right and wrong answers. If in the analytical procedure adopted in this regard, it is inferred/concluded that the responses have been shared and scores obtained are not genuine/valid, your candidature may be cancelled and/or the result withheld.**
9. **You must report at the examination venue 15 minutes before the reporting time as printed on this call-letter. Candidates arriving late will not be permitted to appear for the on-line examination.**
10. Use of books, notebooks, calculators, watch calculators, pagers, mobile phones, etc, is not permitted in this examination. Candidates are advised not to bring any of the banned items including pagers to the venue of examination as safety arrangement cannot be assured. Any candidate found resorting to any unfair means or malpractice or any misconduct while appearing for the examination including giving/receiving help to/from any candidate during the examination will be disqualified. **The candidate should be vigilant to ensure that no other candidate is able to copy from his/her answers.**
11. Any request for change of post/date/session/centre/venue will not be entertained.
12. You may please note that this call-letter does not constitute an offer of employment with the BIS. This call letter for the test is purely provisional and does not confer any automatic right of your possible employment in BIS. If at any stage, information provided by you is found incorrect/incomplete or is not in conformity with eligibility criteria as specified in the advertisement for the above post or it is found that you have concealed/ distorted any material information, your candidature will be cancelled at any stage during the recruitment process or even after selection.
13. Any canvassing by or on behalf of the candidates or to bring political or other outside influence with regard to selection/ recruitment shall be considered as DISQUALIFICATION. No query or correspondence on this issue will be entertained.
14. The possibility of occurrence of some problem in the administration of the examination cannot be ruled out completely which may impact test delivery and/or result from being generated. In that event, every effort will be made to rectify such problem, which may include movement of candidates, delay in test. Conduct of a re-exam is at the absolute discretion of test conducting body. Candidates will not have any claim for a re-test. Candidates not willing to move or not willing to participate in the delayed process of test delivery shall be summarily rejected from the process.
15. If the examination is held in more than one session, the scores across various sessions will be equated to adjust for slight differences in difficulty level of different test batteries used across sessions. More than one session are required if the nodes capacity is less or some technical disruption takes place at any centre or for any candidate.
16. Instances for providing incorrect information and/or process violation by a candidate detected at any stage of the selection, process will lead to disqualification of the candidate from the selection process and he/she will not be allowed to appear in any recruitment process of the BIS in the future. If such instances go undetected during the current selection process but are detected subsequently, such disqualification will take place with retrospective effect.
17. Anyone found to be disclosing, publishing reproducing, transmitting, storing or facilitating transmission and storage of test contents in any form or any information therein in whole or part thereof or by any means verbal or written, electronic or mechanical or taking away the papers supplied in the examination hall or found to be in unauthorised possession of test content is likely to be prosecuted.
18. Persons with Benchmark Disabilities (PWBD) should contact the Test Centre Administrator of the test venue at least 45 minutes before the time of examination for assistance in seating, if needed.
19. Candidates are advised to take note of "The Public Examinations (Prevention of Unfair Means) Act, 2024".
